



Sonshine Christian Academy
“33Years”
2009-2010

“Home of the Warriors”

(rev. 06/22/2009)

Dear Sonshine Parent,

Thank you for choosing Sonshine Christian Academy to serve your family in the 2009-2010 school year. This year marks 33 years of serving in southwest Florida. Thank you for partnering with us. We look forward to serving your family.

This handbook is designed for new parents upon enrollment and for parents of returning students to provide a reference to information that is necessary for an understanding of rules and daily operations at Sonshine Christian Academy. It is important that you read all the information contained in this handbook. Hopefully, all expectations and guidelines have been clearly defined to prevent misunderstandings and promote a bond of unity between school and home.

Sonshine desires to educate children of those parents concerned with their child’s spiritual growth and character formation as well as academic achievement.

Parents expect a lot from Sonshine and rightly so. Our desire is not to be another alternative school, nor simply a private school, but a Christian School with distinctive, high standards and expectations.

Yours for Youth,
SONSHINE

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Honor Roll:

A Honor Roll

‘A’ honor roll eligibility as follows:

95%-100% overall grade average

(ACE) minimum of 3 Paces in each subject
(Abeka) all quizzes, drills, and tests completed corrected and returned to teacher

No “Incompletes” or “F” grades in any subject or elective

B Honor Roll

‘B’ honor roll eligibility as follows:

90%-94% overall grade average

(ACE) minimum of 3 Paces in each subject
(Abeka) all quizzes, drills, and tests completed corrected and returned to teacher

No “Incompletes” or “F” grades in any subject or elective

*No student will be eligible for Honor roll if they are on probation due to discipline.

Educate, Encourage, Equip!

P.E. Class and Dress Code

P.E. clothes ARE to be worn to school on scheduled P.E. days for those students in the K5-8th grade. Students in the 9th-12th grade must bring their clothes and change. Permission may be given, to wear P.E. clothes for particular field trips.

School P.E. shorts and shirts are purchased at the school office. Students will not be allowed to participate in P.E. classes if they are not dressed in proper P.E. clothing. Missing five classes in quarter may result in failing P.E. Class for that quarter. Students may be excused from P.E. class only by a written excuse from their doctor.

Tennis shoes only, for P.E. classes.

Tattoos:

Students attending Sonshine are not permitted to receive or display tattoos while enrolled at Sonshine. Any student receiving tattoos while enrolled at Sonshine either during the school year or during the summer break may be asked to transfer to another school. Students receiving tattoos before enrollment are not permitted to display them at any time.

Internet Presence:

Students attending Sonshine must refrain from any inappropriate language, music, or conduct while using the internet. Students using social networking sites such as MySpace & Facebook must conduct themselves in a manner as outlined in the Desire for Excellence agreement and other guidelines listed in this publication. It is recommended that parents regularly monitor their child's use of the internet.

Summary

Sonshine Christian Academy considers it a great honor and privilege to partner with you in educating your child. Great academics are only achieved with a great working relationship with parents and students. The rules and regulations in this handbook are here to provide a structure in which we can build and nurture a great environment for learning and spiritual growth.

Sonshine Christian Academy ADMINISTRATION

Bobby L. Calvert

Sonshine Sr. Pastor and Administrator

Ken Norvell

Sonshine Asst. Pastor and Principal

Loretta Dezarn

Secretary

Sonshine Christian Academy
2009-2010
School Calendar
(available in the school office)

STATEMENT OF MISSION:

The mission of Sonshine Christian Academy is to honor God by providing academic excellence in
Nurturing and providing:
Spiritual Understanding
Physical Health
Intellectual Stimulation
Cultural Enrichment
Emotional Maturity

... for it's students while developing their faith, in partnership with their parents and church, through a comprehensive educational experience founded on biblical truth so that each student might know and serve God.

STATEMENT OF PURPOSE:

The objective of a private Christian School is to teach children how to live and to uphold spiritual, academic and behavioral standards.
The foundation for our teaching is the Holy Bible. "Love the Lord thy God with all this heart, and with all thy soul, and with all thy might. And these words, which I command thee this day, shall be in thine heart: And thou shalt teach them diligently unto thy children..." Deuteronomy 6:5-7a

"Train up a child in the way he should go." Pro. 22:6
Teaching is training. Training for life must include training for eternity.

A Christian school is an extension of the Christian home in training young people in a Christian environment for time and eternity. The school staff works closely with parents to train the whole child.

Attendance in this school is a privilege.
The goal of this school is not to reform, but to train Christian youth of every ability in the highest principles of Christian leadership, self-discipline, individual

Junior Varsity teams consist of students in grades 5-8, (10 yrs.&up) also allowing for lower grades to be included if needed.

Annual Awards Ceremony

Certificates, plaques and trophies highlight the Annual Awards Ceremony held each spring. These awards are designed to reward outstanding displays of achievement by the students.

Graduation Requirements

A prescribed course of study will be determined through a conference among the student, parents and staff.

General Diploma: 25 credits

College Preparatory: 25 credits (special courses apply)

Honors Course is available to students who qualify by meeting these requirements:

1. Average score of 12.9 or higher on a national achievement test at the end of the senior year.
2. Complete Sonshine's Honors curriculum with a score of 94% or better.
3. Score 1000 on SAT or 22 on ACT.

NOTE: Elective class credits are computed as 45 minutes of class time per day/ 180 days=1 credit.

Minimum Accomplishments

Students using ACE school of tomorrow curriculum must complete a minimum of 3 Packets per subject per quarter. This is equal to 12 packets per subject per year. Incomplete subjects may be finished in summer school.

High School Credit: 6 packets/subject = .5 credit
 12 packets/subject = 1 credit

STUDENT CONVENTION

A most exciting and rewarding event for students (age 13 and above by Dec 31st.) is the annual Student State Conventions. Many students have made lifelong commitments and decisions at Convention. Students are encouraged to prepare for competition in any of more than

Guests

Guests at the school are asked to wear clothing consistent with school standards. Permission for classroom guests must be obtained from the office.

High-School Jobs

High School **Seniors** will be excused from school early for outside work if the following requirements are met.

1. Attendance in school a minimum of 3 hours per day until **all credits are earned**.
2. A note from prospective employer indicating acceptance of the student to work during school hours.
3. Conference conducted with student, parent, teacher and principal for approval.
4. Must maintain adequate progress required for Graduation.
5. Must maintain a "B" or above average.
6. Must attend chapel each week.

Extra-curricular Activity

Students absent from school will not be permitted to participate in extra-curricular activities, either practice or performance, on the day of the absence without the express permission of the School Director.

Academic Eligibility

All students are eligible for sports and extra-curricular activities for the first four weeks of school. After that time, eligibility requirements must be met. Students not maintaining an acceptable average or failing to complete enough school work may not be allowed to be involved in extra-curricular activities.

Varsity Team Participation

Varsity teams shall consist of students in grades 9-12; however, lower grades may be included if there is an insufficient number of Varsity Players.

responsibility, personal integrity and good citizenship. The school stands without apology for solid Biblical Doctrine and the highest standards of morality and Christian behavior.

Christian Leadership Training

Daily instruction from God's word, weekly chapel services, and dedicated Christian teachers provide a model of Christian excellence for students. Chapel service speakers may include local pastors, staff members and other special guests.

Affiliation/Accreditation

Sonshine is a member of:

Christian Chamber of Commerce

Florida Association of Christian Colleges and Christian Schools (FACCS)

Sonshine is accredited with the Florida Council of Private Schools (FCPS).

Standards of Conduct

Students attending Sonshine Academy are expected to attend a bible believing church on a weekly basis. If you are not already attending a church regularly, we invite you to attend Sonshine Worship Center. If you are attending a church other than Sonshine, your Pastor may be contacted periodically to see if you are in regular attendance.

Students of Sonshine must refrain from talking about or engaging in cheating, swearing, smoking, gambling, listening to rock music, seductive dancing, drinking alcoholic beverages, and using narcotics on or off of school property. Students who participate in such activities are subject to suspension or transfer to another school. Students are expected to act in an orderly and respectful manner, maintaining Christian standards of courtesy, kindness, language, morality and honesty. Students must agree to strive toward unquestionable character in dress, conduct and attitude.

Rules have a purpose. They are for personal growth and for the good of the community.

The personal aspect: 1. for personal development

2. for the guidance of the maturing student
 3. preparation for service
- The community aspect:
1. for the protection of the rights of others
 2. for the wellbeing of the community
 3. for the safeguard of the academic process

Admissions Policy

Sonshine admits students of any race, color and national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to the students at the school. It does not discriminate on the basis of race, color and national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletics and other school-administered programs.

Medical Guidelines

All prescription medicines must be kept in and administered by the school office. Immunizations, as requested by law, are expected. Any exceptions will be handled by the County nurse.

Communicable Disease

Sonshine takes precaution's to establish and maintain a safe and healthy school environment. In the rapidly changing world we live, communicable disease has become something we must give attention. Sonshine asks that all students enrolled, be open and up front with any communicable diseases they may have been diagnosed with or exposed to. Sonshine makes every effort to keep a child's personal health just that a personal issue; however, in the event other students may be exposed to a health danger Sonshine will take precautions. Sonshine keeps a detailed Communicable Disease Policy on file in the school office. Please contact the school office for complete detail.

Parent Involvement

Parent orientation and conferences promote a good understanding between parents or guardians and the faculty/administration of this school. Every parent is required to participate in these informative and helpful programs. The first such meeting will be the Parent Orientation held at the opening of school. Parent conferences with the

Cargo

SCA logo shirt purchased through the school office.

GIRLS 7th-12th grades-Khaki pants or Skirts. *School Uniform Approved. No Cargo. No Shorts*

SCA logo shirt purchased at the school office.

Hems on skirts should touch floor when in an upright kneeling position.

GIRLS K3-6th grades-Khaki pants, skirts or skorts. *School Uniform Approved. No Cargo*

SCA logo shirt purchased at the school office.

Skorts should fit just above the knee.

Shoes, Belts, and Pants

Nice athletic or casual shoes may be worn and must be kept neat and clean.

Belts are to be worn and shirts are to be kept tucked in at all times. **Uniform Pants** are to fit well at waistline. No baggy, "hanging on hips" look. Relaxed fitting pants, not tight or form fitting.

**During 2009-2010, All uniforms must be purchased through the listed providers and/or the school office: SCA Logo Shirt with uniform khaki slacks, pants, skorts, or shorts(6th grade down). No cargo, mid drift, or corduroy. Khaki slacks may be purchased through local vendors. Slacks must comply with school uniform guidelines.*

Dress "standards" apply to school time, before school, after school, and at all school functions on and off campus. Dress for formal dinners etc. would include a high standard of modesty and conservatism @ high neckline on dresses and length to middle of knee when standing erect. @ casual occasions, no belly showing or short shorts. While the school uniform is not required at all school function, we do require the above dress standards to be met at all times while attending a school sponsored event.

140 events including: athletics, music, arts/crafts, and platform events. Contest guidelines are available to assist students in preparing for competition. Preparation begins in the fall.

Student Convention Requirements

The age requirement for competing at State Convention is as follows: Students must reach the age of 13 by December 31st of the present school year. All tuition and fees must be current to attend.

Clothing Requirements and Personal Appearance

All students will be expected to maintain high Standards of neatness, bodily cleanliness, modest grooming and apparel at all times.

Hair: Boys- Conservative cut, off the ears, above the collar, out of eyes. Hair must be of a natural color with **no** stripes or lines, corn-rows or braids. No facial hair.

Girls-“Conservative” hairstyle with a natural color. If desired, hair may be highlighted with a natural hair color.

Jewelry: Boys: Necklaces, earrings, and bracelets are not allowed.

Girls-1 ring per hand, 1 bracelet per arm. No more than 2 earrings per ear. Earrings must be **small** hoops or studs not drooping below the ear.

Make-up for girls must be moderate.

Uniform Dress Code

The aim of this dress code is to promote a healthy, positive, professional atmosphere while maintaining Biblical standards and promoting male and female distinction. We see this an opportunity to develop desirable character in the life of each student.

BOYS 7th-12th grades-Khaki pants—School Uniform Approved. No Cargo. No Shorts

****SCA logo shirt purchased through the school office.****

BOYS K3-6th grades-Khaki pants—School Uniform Approved. No

supervisor can be scheduled at any time. It is our preference to meet with you at the end of each grading period (refer to school calendar).

Parents are encouraged to participate in school-sponsored activities such as field trips, work parties, fund raisers, conventions, holiday programs and award ceremonies.

Parent involvement is very crucial to the student and the school as a whole and will be encouraged by the school administration and staff.

Curriculum placement is determined for grades K-8 by ABEKA standards, grades 9-12 by A.C.E. and Abeka standards as interpreted by the Administration. The purpose of any diagnostic tests and evaluation is to assure the students placement in the best performance level.

Elective Classes are an important supplement to our core curriculum and the expanding personal development of each student. Students are expected to attend designated elective classes, which include such things as music, foreign language, art and computer classes.

Christian Americanism

Christian Americanism places emphasis upon the greatness of America’s heritage and the sacrifices of her heroes. America’s constitution guarantees liberties to educate in order to preserve freedom. We unashamedly teach the Biblical doctrines of self discipline, respect for those in authority, obedience to the law, and their natural outgrowth, love of their flag and of their country.

Pledges & Prayer

Pledge to the American Flag

I pledge allegiance to the flag, of the United States of America and to the republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Pledge to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands, one Savior, crucified, risen and coming again with life and liberty for all who believe.

Pledge to the Bible

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light into my path. I will hide it's words in my heart, that I might not sin against God.

The Lord's Prayer (Matt. 6:9-13 KJV)

After this manner therefore pray ye: Our Father which art in heaven, Hallowed be thy name. Thy kingdom come, Thy will be done in earth, as it is in heaven. Give us this day our daily bread. And forgive us our debts, as we forgive our debtors. And lead us not into temptation, but deliver us from evil: For thine is the kingdom, and the power, and the glory, for ever. Amen.

Re-enrollment

Re-enrollment begins in the Spring of each year. At the discretion of the Administration, some students may be denied re-enrollment. This may be for spiritual reasons, disciplinary reasons, attitude problems by parents or students or for any other reason. Also, students not registering in "early" registration are not guaranteed a slot in the school.

Withdrawal Policies

If a student is moving or a parent wishes to withdraw their child, the school must be notified in writing. The minimum is seven school days. This seven days allows us time to get the records for your next school. The best period of time is 30 days. This may help your child complete certain subjects which will complete credits or levels. High School students should avoid withdrawing before courses for credits are completed. The student may be unable to complete their present courses at their next school; therefore losing credit for the partial work completed. Help your child; keep us informed. A student may

who is on this probationary period will not be eligible to participate in sports, State Convention or field trips.

The next step could be suspension or transferring of the student to another school. Suspension or transfer may be immediately necessary in some situations.

Lost and Found Department

The lost and found department is operated from the school office. At the end of each semester, all items which have not been picked up will become the property of the school and will be disposed of accordingly.

Vandalism

Vandalism of school property or others personal property will be dealt with by requiring the student who committed the vandalism to pay for the damage and for the required work on the repair of the damaged item. Other discipline may apply.

Homework

The responsibility for scholastic achievement is placed on the students. It is believed that no student should need to take academic work home regularly. The required work designated by the teacher is not more than that the student is capable of completing during the school day. Should the student not complete the required work assignment for the day, the student will be required to complete their work at home.

Fire Drills

A practice fire drill may be held periodically during the school year. Students must walk in line. They are expected to refrain from talking, pushing, or running. The supervisor will be with his/her group and lead to a designated area for a check of the students before returning to class.

State Law and the philosophy of the Administration of Sonshine. It is designed to build character, develop spiritual sensitivities, and to provide the best possible environment for the enhancement of education and the development of the students under our charge.

Conflict Procedures

Conflicts are to be handled in a Biblical manner. Constructive criticism or complaints should be brought to the attention of the School Director. Any issues not resolved will be taken to Pastor Calvert. If further action is necessary, an arbitration panel of the Pastor of Sonshine and two clergy agreed upon by both parties, will make a decision on all matters.

Items Not Permitted at School

Toys, radios, CD players, MP3 players, iPods, tape players, trading cards, knives, guns, spray string, laser lights or pointers, Game Boys, electronic equipment, computer programs etc...are not allowed at this school. Items not approved before arrival at school will be taken.

The school holds the right to search students, book bags, cars and all other property on the school campus, including the individual person. There will be no prior warning to parents or students.

Music which glorifies the Lord is the only music permitted. Instruments are to be played only in supervised music classes.

Books & Magazines from home should be approved by the teacher upon arrival. Books and magazines deemed inappropriate will be thrown away.

Character Evaluation

When a student's conduct or attitude is not in accord with school policies or principles, the student's parents may be called for a conference. The student may then be placed on a probationary period of three-six weeks. During this time, the student will be paired with a staff person (s) that will meet weekly to encourage needed growth and change. If there is no desire to change prior to and after the first three weeks, the student will be requested to withdraw from the school.

If after the probationary period there is a change and a desire to grow, the student will then be taken off Character Evaluation. A student

be asked to leave without prior notification.

Tuition Refund at time of Withdrawal

Tuition refund will be given from the next month after withdrawal until the end of the time paid. No Curriculum Fee will be refunded. Refunds are not given for any other fee.

Attendance

A written excuse signed by a parent or guardian must be presented to the teacher when a student returns to school after an absence. If the absence is foreseeable, a note should be sent in advance. Doctor, dental, music and other appointments are to be scheduled after school hours.

Absences for reasons other than sickness and emergency will be excused only if arrangements are made in advance with the teacher and the student is sufficiently advanced in their work.

Excessive absences will inhibit the student's progress. If, in the opinion of the Administrator, the absences are unnecessary, the student will be considered truant. Students may not leave early for an outside job.

Dual college enrollment will be offered for **Students only with Administration's approval.**

Dual Enrollment

Sonshine Christian Academy offers Dual-Enrollment as a privilege to Juniors and Seniors who consistently demonstrate exceptional school spirit and exceptional academic accomplishment. All students wishing to participate must understand this is a privilege not a right or requirement of Sonshine Christian Academy students. All dual-enrollment classes must be approved by the administration. Students enrolled in the dual enrollment program are not permitted to take classes on Wednesday or other days that will conflict with Sonshine's schedule of events. Students must maintain an overall G.P.A. of 3.60 or higher to enroll in the dual enrollment program. If a student enrolled in the dual-enrollment program begins to fail academically or a noticeable negative attitude is developed, the student will not be permitted to continue until the situation improves.

Kindergarten Enrollment

*Kindergarten: Compulsory attendance is the law in Florida. This includes all students K-12th grades. The Child's birthday must be on or before **Sept. 1st** to attend Kindergarten. (K-5)

School Hours

The school day is 8:30 - 3:00. Students may arrive anytime after 8:15 and must be picked up by 3:15.

Tardy Policy

The character quality of "**Promptness**" is an important one. Once class starts, students are not allowed to enter class without a tardy slip from the office. Promptness for every class is necessary; however, this policy applies only to the 8:30 arrival.

Students tardy between other classes will be dealt with by the teacher and may be required to serve a detention or other discipline. Students late for detentions or skipping detentions are to be sent to the office. Parents must contact the school office for a Tardy to be excused.

School Detention

The detention policy of Sonshine Christian Academy:

- 3 in class corrections by any teacher 20 minutes
- 4 in class corrections by any teacher 40 minutes
- 5 in class corrections by any teacher 60 minutes
- 6 in class corrections by any teacher the student will meet with Principal for additional counseling and parent notification.

Students are required to serve detention on the next following school day. Exceptions will only be made with parent and administration agreement.

Sonshine Christian Academy does not use corporal punishment. The school does employ the use of after-school detention, in school suspension, school suspension. A student will be transferred out if a co-operation between student, teacher, parent, and administration cannot be established, and produce expected results.

grounds without supervision after school. Coaches cannot be responsible for students wishing to stay after and "watch" ball practices. Students cannot roam without supervision; therefore, the following notes are for students who are not:

- a) participating in ball practices
- b) registered in after-school care
- c) picked up by 3:15.

Students not picked up by 3:15 should report to after-school care until their ride arrives. A charge will be sent to parents who do not pick up their children by 3:15.

***Any student Under Suspension Or Transfer From Sonshine or Another School, Public or Private, May Not Attend Any School Function or Come Onto The School Campus without permission from the school office. Only the office can issue visitor passes therefore anyone visiting must visit the office upon arrival.**

Discipline

This is not a corrective institution; consequently, we ask that a child not be enrolled with the idea that we will reform him. We are here to work with the home but not to take the place of parents who have experienced difficulty in fulfilling their roles.

All new students are admitted on probation for the first nine weeks. The student must at all times conduct themselves in a manner becoming to a Christian.

Griping is not tolerated!

If your child comes home complaining about a policy or discipline, please follow this procedure.

1. Give the staff the benefit of the doubt.
2. Realize that your child's reporting is emotionally biased and may not include all the information.
3. Realize that the school has reasons for all rules and that they are enforced without partiality.
4. Support the Administration and call the school office for all the facts.

Discipline Policy

The Discipline Policy at Sonshine is based on Biblical Principles,

things such as leaves, pumpkins, cornstalks, etc. may be used but no witches, ghosts, jack-o-lanterns, Santa Clause or Easter bunnies.

Phone Calls

There are two telephone lines coming into Sonshine, and history shows that they are both in constant use on school business. Students desiring to make emergency calls will give the name and number to school personnel who in turn will place the call.

Beepers and Cell Phones

Students must store all cell phones while on school premises during school hours. Cell phones are to remain off. Students with driving privileges should leave them in their cars. **To retrieve a confiscated cell phone, the student must pay a \$2.00 penalty and serve the 20 minute detention. All phone calls must be made from the school office.**

Fund Raisers

Fund Raisers are essential for the continued success of the school and to keep parent tuition from sky-rocketing. All students are expected to participate in these efforts.

Lunch

Students may bring their lunch or buy it when available. No refrigeration is available. We ask that any lunch boxes, notebooks, etc. not portray negative images like movie stars, rock stars, monsters, etc. For health reasons, there will be no sharing of food or beverages.

6 Inch Rule

This means, **Hands Off**, of other students at all times. This includes inappropriate displays of affection.

After-School students on school grounds

For “preventive medicine”, students are not allowed on school

Student Offices and Desks

Student offices and desks are assigned and changed only by the teacher and must be cared for by the student. Anything placed in student offices must be approved by the teacher. Only “positive, approved” items are permitted in student’s desks.

Student offices and desks are OFF LIMITS to other students unless permission is given by that student or teacher.

Computer Care

Computers in classrooms should be treated with care at all times. Eating or drinking around computers is not allowed at any time. The following rules will also be enforced in Computer Learning:

1. Students should not attempt to access areas which are not approved by the teacher.
2. Students should not attempt to access other students’ information or schoolwork.
3. Students should not bring games or programs from home.
4. Students should not download anything on to the computer without permission from the teacher.

Any student attempting to compromise the safety and security of our school network will be suspended or transferred out. Students are only permitted to use the assigned application on the computers. No other games, music, videos or programs are permitted.

Classroom Rules—Refer to Classroom Guidelines

A student is not permitted to communicate or be out of their seat without permission. Activities not related to prescribed material are not to be conducted at desk unless privileges have been earned. Personal questions should be asked at break time. GUM chewing is not allowed at any time.

Off Limits

Other student’s desks and offices, Curriculum rooms and school of-

files, Teachers Desks, Learning Center control and files, Classrooms when staff is not in attendance, Kitchen, Automobiles, Auditorium Platform and Musical Instruments, Audio/Video Equipment, tool or storage rooms, and Auditorium restrooms.

Student Passes

Students **must have** a Student Pass (consisting of time, explanation and signature of teacher) when out of class at any time, during class times.

Early Student Check-Out

When desiring to check out a student during the school day, we ask the “parent” to **go directly to the office**, without disturbing the classroom. Student should be signed out and then the student will be sent for by the office. Students may under no circumstance leave the school without checking out at the office.

Closed Campus Policy

Students may not leave the school grounds during school hours without pre-approval of the school office.

***Any student Transferred Out or Under Suspension From Sunshine or Another School, Public or Private, May Not Attend Any School Function or Come Onto The School Campus.**

Visitors

Visitors must maintain clothing standards and first report to the office to obtain pass, before entering a classroom.

Make Up Work

Students are required to complete the required amount of work even after an absence. If the student is anticipating being out of town, etc., they may request appropriate work assignments. All students are required to be at school everyday. Excessive Absenteeism is not permitted and actions are required to be taken in the event a child has

missed more than the allowed time off. **No student should be absent more than 9 days per Semester. Excessive absents can be reported, and must be reported in special enrollment situations.**

Parties

Parties are not school-sponsored unless parents receive a notification letter from the school office.

Committees organizations and clubs for students provide opportunity for school spirit and service.

Transportation

Students are not to leave the school with anyone other than parents or those listed in the office. Parents should notify the office in writing, in advance, if a student is to leave walking, on bike, riding the bus or with anyone else. Students are not allowed to make phone calls to get permission for exceptions.

Students with a valid drivers license may drive to school as long as safety requirements and other criteria are met. They are not permitted to go back to their cars during the school day without approval from the office. Driving privileges may be revoked at any time.

Field Trips

Occasionally each class may take a field trip off the school property for educational purposes, a reward for achievement, or occasionally just for fun.

Students must use school-provided transportation for a scheduled activity. On the return trip, only the parent or legal guardian may resume responsibility for the student by personally contacting the sponsor in charge. Repeat: Students may not travel in privately-owned vehicles while on school-sponsored trips, unless appointed by the Administration.

Holidays-School Policies

To prevent offense to some, we do not observe Halloween. Seasonal